



Writing to Discuss Y3/4



Language (vital ingredient)

Formal language - *It is therefore clear that when Michael returns from his travels, there will be definite gaps in his knowledge, compared to that of his peers.*

Standard English: 'They were,' not 'They was...'

Grammar and Sentences		Punctuation	
<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Rhetorical questions: <i>Will this not have a negative impact on his education?</i> Consistent tenses 		<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Basic punctuation . Cap ? ! ' commas in list Capitals for proper nouns 	
<p><u>Extras</u></p> <ul style="list-style-type: none"> Noun phrases to give extra detail: <i>They feel that this will give him a much broader and richer education that he would receive in school.</i> Varying sentence openers: <i>On the other hand..... Clearly..... Without a doubt.....</i> Use of subordinating conjunctions to make a point: <i>Although this may be useful, some people....</i> Fronted adverbials to emphasise different points: <i>Obviously..... Unfortunately..... Often.....</i> Exploring the effects of different verb forms including perfect tense: <i>Many people say.... Many people have suggested</i> Use of 'a' or 'an' accurately: <i>Some say this is <u>a</u> great opportunity.</i> 		<p><u>Extras</u></p> <ul style="list-style-type: none"> Commas for subordinate clauses Commas for fronted adverbials Use , . ? ! accurately all the time Apostrophes for possession 	
Text Structure		Cohesion	
<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Clear introduction to <u>set the tone and context behind the discussion</u>, weighing up both sides of the argument (if balanced report): <i>Every year thousands of children take holidays in term time</i> <u>Clearly structured points</u> with each paragraph having a clear focus - one point per paragraph <u>Topic sentences</u> to introduce points Conclusion that sums up the main information given: <i>The choice is obviously an incredibly difficult one to make and ultimately the final decision will be down to.....On one hand.....but on the other hand.....</i> 		<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Adverbials: <i>firstly, also, in addition, however, on the other hand, in conclusion</i> Conjunctions: <i>even if, when, if, but, and, unless, because, although, until</i> 	
<p><u>Extras</u></p> <ul style="list-style-type: none"> Appropriate choice of noun/pronoun within and across sentences to avoid repetition: <i>Michael's parents have suggested that he should be allowed to miss 18 months of school in order to be able to travel the world. There is no doubt that <u>this</u> would be an amazing, and once in a lifetime, experience for <u>a boy of his age</u>, but would <u>it</u> not have a negative effect on his education?</i> 			



Writing to Discuss Y5/6



Language (vital ingredient)

Formal language - *It is therefore clear that when Michael returns from his travels, there will be definite gaps in his knowledge, compared to that of his peers.*

Grammar and Sentences	Punctuation
<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Rhetorical questions, e.g. to introduce the topic being discussed or to sum up a point: <i>There is no doubt that this would be an amazing experience, but would it not have a negative effect on his education?</i> Accurate and consistent verb tenses 	<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> ? for rhetorical questions
<p><u>Extras</u></p> <ul style="list-style-type: none"> Passive voice to show formality: <i>The decision was made to....</i> Expanded noun phrases to add key detail: <i>There is no doubt that this would be an amazing and once in a lifetime experience for a boy of his age, but would it not have a negative effect on his education?</i> Modal verbs to show probability: <i>Some may say that..... Supporters could argue that....</i> Adverbials to link arguments: On the other hand.... In addition to this.... Secure use of complex sentences and varying structure for effect: <i>He has no doubt been an effective leader for the last 25 years, but now that the forest is facing its biggest challenge yet, is now the time for change?</i> Relative clauses to add supporting evidence: <i>The manager, who has only been in the job for a short time, needs the support of his team if he is going to achieve this target.</i> 	<p><u>Extras</u></p> <ul style="list-style-type: none"> Colons to give extra detail about a point. Semi-colons to link clauses: <i>Some would say that hunting is wrong; others disagree.</i> Use dashes for parenthesis, including for emphasis: <i>The show—the last in a very successful tour—was amazing.</i> Colons and semi-colons for complex lists
Text Structure	Cohesion
<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Clear introduction to <u>set the tone and context behind the discussion</u>, weighing up both sides of the argument (if balanced report): <i>Every year thousands of children take holidays in term time</i> <u>Clearly structured points</u> with carefully chosen order e.g. all arguments for together and then all arguments against, or carefully balanced alternating of opposing arguments. Conclusion that sums up the main information given: <i>The choice is obviously an incredibly difficult one to make and ultimately the final decision will be down to..... On one hand.....but on the other hand.....</i> 	<p><u>Vital Ingredients</u></p> <ul style="list-style-type: none"> Linking phrases between paragraphs (starting sentences): <i>While some are clearly in favour of hunting, others are not.</i> Adverbials: <i>To begin, furthermore, however, nevertheless, therefore, consequently, in conclusion, to close, in addition to, on the other hand</i> Conjunctions: <i>Although, even if, even though, since, until, unless, because, rather, in order to</i>
<p><u>Extras</u></p> <ul style="list-style-type: none"> Linking forwards and back through the text e.g. <i>referring and making links to a point made in the previous paragraph or linking between the introduction and conclusion</i> Repeated word/phrase e.g. choosing to end each paragraph with a question 	